



## Key Personnel Check and Declaration

### Background

Under the Aged Care and Other Legislation (Royal Commission Response) Bill 2022 passed in August 2022, approved providers of aged care services are required to take all reasonable steps to confirm the suitability of their key personnel and review this at least once a year. Key personnel are anyone involved in planning, directing or controlling the organisation's activities such as governing body members, managers and those responsible for nursing services whether or not the person is employed by the organisation.

### Key Personnel Check

I confirm that I do not currently have, and at no time have had:

- ☐ any banning order in force against me or
- ☐ a banning order under the National Disability Insurance Scheme in force against me or
- ☐ a conviction for an indictable offence or
- ☐ a civil penalty order against me or
- ☐ an adverse finding or enforcement action under any Department of the Commonwealth, State or Territory or any local government authority or
- ☐ an adverse finding or enforcement action under ASIC, ACNC, ACCC, APRA , the Australian Crime Commission, AUSTRAC, a state or territory authority or another body established for a public purpose by or under a law of the Commonwealth.

I confirm that I am not currently and have never been:

- ☐ an insolvent under administration or
- ☐ subject to any findings or judgement of fraud, misinterpretation or dishonesty in any administrative, civil or criminal proceedings or involved in any proceedings that may result in these or
- ☐ disqualified from managing a corporation under the Corporations Act 2001.



## Declaration

I understand that as a key person at Deaf Connect:

- checks to confirm my suitability such as obtaining a Police Certificate and/or NDIS Worker Screening Clearance and searching the Bankruptcy Register, NDIS Provider Register and applicable professional registration site may be undertaken and I give my consent to this occurring and
- my suitability will be reviewed annually and
- I must notify the organisation immediately if I become aware of any changes to the above or my circumstances in any other way that may affect my suitability to perform my duties
- my details will be provided to the Aged Care Quality and Safety Commission and
- failure to meet suitability criteria or disclose information that may affect my suitability is a breach of my responsibilities which may result in enforcement or compliance action against myself or Deaf Connect.

<b>Name</b>			
<b>Signature</b>		<b>Date</b>	
<b>Witnessed by (name)</b>			
<b>Signature</b>		<b>Date</b>	